

## Informal Letter Writing

### Grade 4

1. Write a letter to your younger brother who is at boarding school, telling him about the new puppy your parents brought home.
2. Write a letter to your friend describing how you celebrated your birthday last week.
3. Write a letter to your cousin inviting them to spend their summer vacation at your place.
4. Write a letter to your grandmother thanking her for the beautiful handmade sweater she sent you.
5. Write a letter to your friend telling them about an exciting school field trip to a science museum.
6. Write a letter to your uncle describing your experience of participating in the Annual Sports Day.
7. Write a letter to your friend sharing your experience of learning a new musical instrument.
8. Write a letter to your cousin describing the fun activities you did during the Diwali festival.
9. Write a letter to your pen friend in another country describing the traditional festivals celebrated in your region.
10. Write a letter to your friend apologizing for missing their birthday party because you were unwell.

11. Write a letter to your sister who is studying abroad, telling her about changes in your neighborhood.
12. Write a letter to your friend describing a funny incident that happened during online classes.
13. Write a letter to your cousin sharing your experience of going camping for the first time.
14. Write a letter to your friend describing the new hobby you've picked up during weekends.
15. Write a letter to your aunt telling her about your achievements in the recent school examinations.

#### Tips for Writing Good Informal Letters

- Use a friendly, conversational tone
- Share personal experiences and feelings
- Ask questions about the recipient's life
- Use simple and clear language
- Include interesting details about events you describe
- Show care and concern for the recipient
- Maintain a logical flow between paragraphs
- End on a positive note with hopes of meeting or hearing back soon

#### Common Mistakes to Avoid

- Don't use very formal language

- Don't forget to write the date and address
- Don't make it too short or too long (aim for 120-150 words)
- Don't forget to ask about the recipient's well-being
- Don't use abbreviations like 'u' for 'you' or 'r' for 'are'

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